Don't Be Taken In PROTECT YOUR PERSONAL INFORMATION THIS MAY BE A SCAM

HUMAN SERVICES ASSOCIATES, LLC

Get Free Money! It's Yours!!

You may have been approached by someone from Human Services Associates LLC offering to help you receive your "free money" and asking for your personal information. Individuals who have given this company their information have been asked to let the company file their tax returns in order to receive their check. You should never let someone prepare your tax returns if you are not present to see the final document.

WHAT IF I ALREADY GAVE THEM MY INFORMATION?

If you do not intend for this company to file income tax returns on your behalf:

- 1. Immediately file IRS Form 14039 "Identity Theft Affidavit". There's a box to check that says: "I am a potential victim of ID theft and believe I may be at risk for future impact to my tax account." The form is available at www.irs.gov.
- 2. Send a certified letter to them stating "I revoke any permission that I may have unintentionally given for Human Services Associates LLC (HSALLC) to file my taxes for 2010, 2011, 2012, or any other tax year, or for HSALLC to deposit refunds into their accounts or take any fees."
 - The address is: Human Services Associates, LLC, 711 Merrill Street, Lansing, MI 48912.
- 3. Make sure that you file your 2011 and 2012 tax forms for yourself *even if you don't have income that requires you to file a tax return.* It will be very important that you do this and that you follow up with the IRS after the 2011 and 2012 tax seasons to determine if another return was filed in your name.

WHAT IF THEY ALREDY SENT ME A CHECK?

- 1. If you have not already filed a tax return this year for 2010, file one. If you don't have any taxable income, you can use Form 1040A and attach a letter stating, "I don't have a filing requirement, but am filing this tax return because I may be a victim of identity theft. I have already filed form 14039-Identity Theft Affidavit." If you need help, the IRS walk-in center at 77 K Street NE should be able to help you file.
- 2. Cashing the check may mean that you are giving HSALLC to file tax returns for you. Send it back by certified mail with a letter. See #2 above for the wording.

REMEMBER: WHEN SOMEONE OFFERS YOU FREE MONEY:

- Ask questions like, "Where is this money coming from?" If the money is supposed to come from the IRS, check with the IRS to see if it is a real program and to see if you really qualify.
- Never give out your personal information to any person or company until you verify how the information will be used and you are sure that the company is legitimate.
- Find out if you can apply for the money yourself for free. If a company is offering to apply for the money on your behalf, find out exactly what fees they will charge you.
- Don't just find out how much money they will give you. Find out how much money they will keep for their fee.